



VILLA MARIE DEGREE COLLEGE FOR WOMEN

RESEARCH POLICY



**RULES AND
REGULATIONS**

RESEARCH POLICY

CONTENTS

S. No.	Particulars	Page No.
1	Introduction	03
2	Motto	03
3	Vision	03
4	Mission	03
5	Objectives	04
6	Composition of the Committee	04
7	Functions of the Committee	04
8	Financial Assistance	05

Introduction

Academic institutions are expected to engage in three key activities: teaching, research, and extension. Research and development play a crucial role in creating and disseminating new knowledge, fostering innovation, and enhancing the learning and teaching environment for both faculty and students at Villa Marie Degree College for Women. Research forms the bedrock of knowledge creation, energizing the institution with cutting-edge facilities, promoting scholarly publications, facilitating collaborations, and integrating the college into a vibrant academic community committed to shared mission objectives. In light of these factors, Villa Marie Degree College for Women has developed and implemented its Research Policy to guide and support these essential activities.

Motto:

To foster a dynamic research environment among faculty and cultivate a research-oriented mind set in students.

Vision:

To cultivate an environment that fosters a strong research culture, encourage staff and students to actively engage in research activities, and sustain a thriving research atmosphere.

Mission:

1. To inspire, mentor, and coordinate the efforts of faculty and students in pursuing doctoral and post-doctoral research, as well as major and minor research projects.
2. To organize national and international conferences, facilitate the presentation of research papers, and support their publication in reputed journals, along with other research-related activities.

Objectives:

Our Research Policy provides a comprehensive framework to guide scholarly research with the following objectives:

1. To foster and promote a culture of research among the faculty at Villa Marie Degree College for Women, ensuring research quality, integrity, and adherence to ethical standards.
2. To organize seminars, conferences, workshops, and training programs focused on research topics and research methodology.
3. To facilitate access to research materials in various formats and ensure their availability to end-users.
4. To compile and publish an annual or periodic collection of abstracts and papers presented by faculty and students at seminars, conferences, and workshops, alongside a dedicated research journal.
5. To act as a facilitator, offering professional guidance, technical support, and assistance in securing financial resources for research activities.

Composition of the Committee:

Villa Marie Degree College for Women has a Faculty Development & Promotion of Research Committee to encourage, monitor and address issues related to research.

The composition of the Committee is as follows:

1. Secretary
2. Principal
3. IQAC Coordinator
4. Convenor
5. Members

Functions of the Committee:

1. A meeting will be held by the Committee once every semester.
2. Applications from staff will be invited at the beginning of each academic year.
3. Financial support for staff attending seminars and presenting papers will be reviewed and approved.

4. Research proposals submitted by faculty and students will be reviewed and approved.
5. Research topics for proposed projects will be evaluated and finalized.
6. The processing of research projects for paper presentation and publication will be overseen.
7. Ethical standards will be ensured in all Research and Development activities at the College.

Financial Assistance:

The Management of Villa Marie Degree College for Women is committed to supporting research initiatives by providing seed funding for research projects. Each academic year, an allocation of Rs. 2, 00,000 will be exclusively dedicated to research activities. To encourage faculty members to pursue research, the Management will provide seed money as follows:

- Seed money for a minor research project: Rs. 10,000 to Rs. 12,000
- Seed money for Ph.D. registration: Rs. 15,000 per annum for up to three years
- Registration fees for seminar participation: Up to Rs. 1,000
- Registration fees for presenting and publishing a paper at a seminar: Up to Rs. 3,500
- Publication charges for publishing a paper in an ISBN book chapter: Up to Rs. 1,000
- Publication charges for publishing in national or internationally recognized journals:
 - Peer-reviewed journals: Up to Rs. 2,500
 - UGC-approved journals/CARE: Up to Rs. 4,000
 - SCOPUS-indexed journals: Up to Rs. 6,000 – Rs. 10,000



IQAC Coordinator



Principal



Secretary