



Tel: Office: 8331997223  
CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD - 500 007

(Reaccredited by NAAC with A+ Grade)

No. 110/UG/CBCS/ Sem-I-VI Reg./Blg./Exams/2025

Date:06.02.2025

## NOTIFICATION

### UG (CBCS) B.A/B.Com./B.Sc./B.Sc (Hon's)/B.B.A./B.S.W. Semesters - IV & VI (Regular) and Semesters - I, II, III, IV, V & VI (Backlog) Examinations – April - 2025

It is hereby notified to all the eligible **Semesters- IV & VI (Regular)** candidates enrolled during the **academic year 2024-2025** Semesters - **I, II, III, IV, V & VI (Backlog)** candidates enrolled during the **academic years 2020-2021 to 2024-2025** of UG (CBCS) B.A/ B.B.A /B.S.W /B.Sc. /B.Sc.(Hon's)/B.Com (All Courses),B.Com (Hon's). The following is the schedule for the payment of examination fee and submission of the examination application forms (EAF) at their respective colleges.

The students who have appeared for VI-Semester in normal duration of the course, but not crossed (5) years from the date of admission and intended to write backlog papers have to pay an amount of Rs.1000/- per paper, in addition to the normal examination fee, i.e., the students admitted during the academic years **2020-2021 & 2021-2022**.

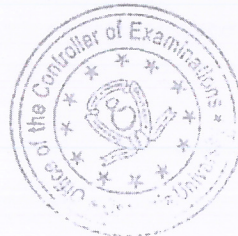
Descriptions	For Students	For Colleges
	Payment of Examinations fee and submission of Examination Application Forms at their respective colleges	1.Submission of E.A.F. Online 2.Remittance of consolidated Examination fee to <b>through online payment option (Net Banking / RTGS / NEFT option provided in online application) only.</b>
Without Late Fee.	24.02.2025	25.02.2025
With a Late Fee of Rs.500/-	26.02.2025 to 03.03.2025	04.03.2025

#### SPECIAL INSTRUCTIONS TO THE PRINCIPALS:

- The online EAF College logins will be closed for payment without late fee on 25.02.2025 by 05.00 P.M.
- The online EAF College logins will be closed for payment with additional late fee of Rs. 500/- on 04.03.2025 by 05.00 P.M.
- The late fee amount will be levied automatically in case the fee is not remitted to the O.U. A/c and if EAF forms are not submitted as per the above schedule.
- “Principals are requested not to forward/submit the EAF of ineligible candidates to the Exam Branch. The results of ineligible candidates would be cancelled at any stage, even if they write the examination.”.
- It is informed to the principals of all UG colleges not to direct students to the Examination Branch, O.U for late fee. Otherwise disciplinary action will be initiated.

#### Note:

1. The detail of Examination Fee schedule is enclosed.
2. Tentatively the examinations would commence in the month of **April, 2025**. The exact date of commencement of the Examinations and detailed time table would be notified in due course of time.



3. **The Exam fee is exempted for students with Physical disability, Visual and Hearing impairment,** as per the O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as **Physically challenged / Visually impaired or Hearing impaired** (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Physically challenged / Visually impaired or Hearing impaired Students application forms should be submitted separately along with Separate Nominal Roll.**
- 4.
- Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances.** The Examination fee once paid by the candidate will not be refunded adjusted/re-adjusted under any circumstances.
  - Prepare separate nominal rolls for **Other courses & Honor's** students.
  - Note that the H.T. No. allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.**
  - Forward only the Examination application forms of the candidates who have put in required percentage of attendance.**
5. **In any case individual receipts submitted by students will not be accepted.**
- Fees Abstract :** Submit one hard copy of the Fee Abstract prepared/downloaded using the link provided at college login.
  - No Due Certificate issued by the Academic Section, O.U.
6. **Principals will be held responsible for any lapse in transfer of amount from the banks.**

This notification is available on website [www.osmania.ac.in](http://www.osmania.ac.in).

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CONTROLLER OF EXAMINATIONS

Copy to :

- 1) The Principal of concerned college
- 2) The Director, PGRRCDE, O.U.
- 3) The Director, Directorate of Academic Audit, O.U.
- 4) The Director, UFRO, O.U.
- 5) The Deputy Registrar, Academic, O.U.
- 6) The Jt. Director, Directorate of Academic Audit, O.U.
- 7) The Finance Officer, O.U.
- 8) The Deputy Registrar, Accounts, O.U.
- 9) The Addl. Controller of Examinations (Conf.&EDP), O.U.
- 10) The Director, University Press and Publications, O.U.
- 11) The Chief Public Relations Officer, O.U.
- 12) The Spl. Officer, Infrastructure, OU
- 13) The Secretary to Vice – Chancellor, O.U.
- 14) The P.A. to Registrar, O.U.
- 15) The Superintendent (Stores), Examination Branch, O.U.

